Helpful Reminders

- **Please ensure all approvals are attached to your application including:**
    - Written approval from the landowner if you are applying on behalf of the landowner.
    - In the case of **project registration**, approval from the owner of the directly adjoining land where the project outlets onto (privately-owned lands, Crown lands, municipal lands, Manitoba Infrastructure or a Conservation District). If you are not able to obtain approval, please contact your local Water Resource Officer prior to applying for registration.
    - In the case of **licensed projects**, approval from **ALL** landowners whom the applicant has determined may be significantly affected by the proposed works. This may be privately-owned lands, Crown lands, municipal lands, Manitoba Infrastructure or a Conservation District. Please Note: a Water Resource Officer may add signoff requirements in the event the Officer is confident that other landowners would be affected.
- **If your project requires engineered or project design plans, please make sure they are attached to your application.** Examples of projects that require Engineered or Project Design Plans include subdivisions, tile drainage projects, and dam construction.
- **If your project is a small dam, you must include:**
    - A flood easement or other agreement from those owners consenting to the flooding (at full supply level); **AND**
    - approval from any landowner immediately downstream of the project whose land would see a reduction in water flow due to the project.
- **There are survey requirements for municipalities including:**
    - A survey is required for culvert-to-culvert clean outs where culvert elevations will not be altered.
    - A survey must be attached for all clean outs of municipal drains, as follows:
        - Minimum one shot profile with geodetic benchmark or three shot profile with assumed benchmark;
        - Existing drain bottom and proposed gradient must be clearly illustrated; and
        - Culverts with invert elevation, size and material to be identified.