



**MANITOBA
LEGISLATIVE ASSEMBLY**

To All Members of the Legislative Assembly of Manitoba

I have the privilege of presenting for your information, the Annual Report of the Legislative Assembly Management Commission for the fiscal year ended March 31, 2017.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Myrna Driedger".

Honourable Myrna Driedger
Speaker of the Legislative Assembly and
Chairperson of the Legislative Assembly
Management Commission

Composition of the Commission

Members as at March 31, 2017

Honourable Myrna Driedger, MLA
Speaker and Chairperson

Honourable Andrew Micklefield, MLA
Government House Leader

Mr. Jim Maloway, MLA
Official Opposition House Leader

Mr. Wayne Ewasko, MLA

Mr. Tom Lindsey, MLA

Mrs. Colleen Mayer, MLA

Mr. Greg Nesbitt, MLA

Mr. Matt Wiebe, MLA

Secretary to the Commission

Ms. Patricia Chaychuk
Clerk of the Legislative Assembly

REPORT OF THE LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION FOR THE FISCAL YEAR ENDED MARCH 31, 2017

COMMISSION PROCESS

This is the annual report to the Legislative Assembly of the Legislative Assembly Management Commission (the Commission) for the fiscal year ended March 31, 2017.

The Commission is comprised of the Speaker as Chairperson, four MLAs appointed by the government caucus and three from the official opposition caucus. The Clerk of the Legislative Assembly is the Secretary.

During the 2016/2017 fiscal year the Commission held meetings on the following dates to consider various matters:

June 28, 2016	December 21, 2016
June 29, 2016	January 9, 2017
June 30, 2016	January 18, 2017
November 7, 2016	March 3, 2017

The Legislative Assembly Management Commission Act assigns the following duties and responsibilities to the Commission:

- carrying out those Rules of the Assembly and those provisions of *The Legislative Assembly Act* which relate to the financial management of the Assembly;
- reviewing the estimates of expenditure and the establishment of positions for staff required for the proper conduct of the business operation of the Assembly and for the Assembly offices and for the Auditor General, the Registrar appointed under The Lobbyists Registration Act, the Chief Electoral Officer, the Information and Privacy Adjudicator appointed under The Freedom of Information and Protection of Privacy Act, the Children's Advocate, the Conflict of Interest Commissioner appointed under The Legislative Assembly and Executive Council Conflict of Interest Act, and the Ombudsman and respective offices;
- in cooperation with the government, providing facilities and services required by the Members of the Assembly, by the caucuses of the various parties to the Assembly and by the leaders of the parties in opposition;
- formulating administrative policies in respect of the Clerk and the offices required for the administration of the Assembly, *The Legislative Assembly Act* and *The Legislative Assembly Management Commission Act*;
- maintaining a proper system of security for the Chamber and the Assembly Offices, subject to the administrative authority of the department of the executive government of the province charged with the responsibility for such security; and

- advising and giving directions respecting the efficient and effective operations and management of the Assembly.

Meetings are held in camera, however Officers of the Assembly and staff required to be present may attend. Members of the Assembly who are not Commission members may attend Commission meetings if so invited by the Commission.

Decisions about the following matters are not included in the minutes of the Commission and by statute must not be disclosed or made available for inspection:

- (a) a personal matter relating to one or more employees of the Assembly or to one or more assembly offices;
- (b) a legal matter involving existing or anticipated legal proceedings;
- (c) a matter relating to the preparation of annual estimates of expenditure of the Assembly and the assembly offices.

The Speaker must also ensure that the minutes circulated or posted do not contain information that identifies an individual.

As of November 2009, the minutes of Commission meetings, and the Annual Report of the Commission are posted on the Legislative Assembly website.

This report provides an overview of the decisions and recommendations made by the Commission.

2016/2017

LEGISLATIVE ASSEMBLY MANAGEMENT COMMISSION

DECISIONS/RECOMMENDATIONS

2016/2017 LEGISLATIVE ASSEMBLY ESTIMATES

The Commission met on June 28, June 29 and June 30, 2016 to complete consideration and approve the outstanding 2016/2017 estimates items for the Legislative Assembly that had been deferred due to the provincial general election.

2017/2018 LEGISLATIVE ASSEMBLY ESTIMATES

The Commission met on December 21, 2016 and January 9, 18 and 30, 2017 to consider and approve the 2017/2018 estimates for the Legislative Assembly and for the offices of the Independent Officers of the Assembly.

APPOINTMENT OF A COMMISSIONER TO REVIEW MLA INDEMNITIES, ALLOWANCES AND RETIREMENT BENEFITS

According to s. 52.7(2) of *The Legislative Assembly Act*, the Commission must appoint a Commissioner within six months after each general election to decide on the appropriate salary, allowances and retirement benefits for Members and to make regulations to implement them.

On June 28, 2016, the Commission agreed that Mr. Michael Werier be offered the appointment as the MLA Indemnities, Allowances and Retirement Benefits Commissioner. Subsequent to the offer, Mr. Werier accepted the appointment. Mr. Werier has previously served as the Commissioner following the 2007 and 2011 provincial general elections, and has considerable expertise in reviewing the allowances, salaries and retirement benefits of MLAs.

APPOINTMENT OF EXTERNAL AUDITOR FOR THE OFFICE OF THE AUDITOR GENERAL

The Commission is required to appoint an external audit firm every five years to conduct audits on the Office of the Auditor General. The firm appointed to conduct the audit must be one that does not engage in significant audit work with the provincial government.

It was agreed to extend the contract with the current accounting firm, Craig & Ross, for an additional year to perform the audit, until a new process can be established to obtain contract bids outside of the Procurement Services process.