

### Instructions for Completing the Multiple Samples Downloadable ID Sheet

For your convenience, save the pre-filled form and use it as a template. Click on **Open, File**, click **Save As** (when saving it for the first time) or **Save** (when revising a previous template).

Print all applicable pages and submit it to the laboratory along with the sample(s). You must also send the downloadable ID sheet to [vetlab@gov.mb.ca](mailto:vetlab@gov.mb.ca) as this expedites case entry and transcription.

Fill in blanks:

1. Indicate farm name and collection date (should match the submission form).
2. Enter consecutive numbers in the **SpecimenNo** column.
3. Enter animal numbers in the **Animal Tag** column.

Owner	Molly Bloom Farm
Collection Date	February 23rd, 2018
This multiple id sheet must be accompanied by a submission form	
SpecimenNo	Animal Tag
1	1456
2	1424
3	2112
4	4356
5	3466
6	5466
7	6785
8	9089
9	1209
10	3422

Samples must be:

- clean
- labelled with consecutive numbers
- first and last vial labelled with farm info

4. Indicate pooling when applicable (see a and b below):
  - a) If you want pooled ID numbers on the report, list the individual samples first and then repeat ID numbers in the pooling. For example, **SampleNo** 1 to 10 list the individuals and **SampleNo** 11 and 12 include pooled samples:

Owner	Molly Bloom Farm
Collection Date	February 23rd, 2018
This multiple id sheet must be accompanied by a submission form	
SpecimenNo	Animal Tag
1	1456
2	1424
3	2112
4	4356
5	3466
6	5466
7	6785
8	9089
9	1209
10	3422
11	1456, 1424, 2112, 4356, 3466
12	5466, 6785, 9089, 1209, 3422

Note, the download will not work if there are more than 40 numbers in a pool

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- b) If you do not want pooled ID numbers on the report, list the individual samples first and then repeat consecutive numbers in the pooling. For example, **SampleNo** 1 to 10 list the individuals and **SampleNo** 11 and 12 include pooled samples:

Owner	<b>Molly Bloom Farm</b>
Collection Date	<b>February 23rd, 2018</b>
<b>This multiple id sheet must be accompanied by a submission form</b>	
SpecimenNo	Animal Tag
1	1456
2	1424
3	2112
4	4356
5	3466
6	5466
7	6785
8	9089
9	1209
10	3422
11	1-5
12	6-10